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## State of Wisconsin

Department of Health and Family Services

### DIVISION OF HEALTH CARE FINANCING

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## Online Vital Records Study Committee

**Monday, February 25, 2002: 12:30 – 4:30**

**Department of Health & Family Services  
1 West Wilson Street, Room 372  
Madison, WI 53701**

Time	Agenda Item
12:30 - 12:35	1. <b>Check In</b> - Sandy Breitborde, Director, Bureau of Health Information
12:35 - 12:40	2. <b>Approval of Meeting Minutes</b> - Michelle Pink, Field Representative, Vital Records
12:40 - 12:50	3. <b>Project Summary – Defining Goals</b> – Jan Heimbruch, State Registrar
12:50 - 1:20	4. <b>Presentation by Registers of Deeds:</b> <ul style="list-style-type: none"><li>Marvel Lemke, RD, Taylor County</li><li>Paul Mika, Deputy RD, Milwaukee County</li></ul>
1:20 - 1:30	5. <b>Questions for the Registers of Deeds</b>
1:30 - 2:00	6. <b>Reporting Out – Roundtable Discussion</b> <ul style="list-style-type: none"><li>Feedback on the System Analysis Grid and Final Consensus – Michelle Pink, Field Representative</li><li>Feedback on the Business Partner Readiness Survey (tentative) – Steve Srenaski, Information Specialist</li></ul>
2:00 - 2:15	7. <b>Break</b>
2:15 - 3:15	8. <b>Small Group Discussions:</b> <ul style="list-style-type: none"><li>What are the challenges for automation and how to meet them: death, marriage, and divorce</li><li>What improvements are needed for current electronic birth registration filers and what are the challenges for automating non-electronic birth registration filers</li><li>Automation Improvements for the Consumer and Data Users</li></ul>
3:15 - 4:10	9. <b>Reporting Out – Roundtable Discussions:</b> <ul style="list-style-type: none"><li>Feedback on findings from small group discussion</li></ul>
4:10 - 4:15	10. <b>Next Meeting:</b> <ul style="list-style-type: none"><li>Review draft of a vendor demonstration checklist</li><li>Review draft of state survey questionnaire: what measures they have to prevent identity theft</li></ul>
4:15 - 4:30	11. <b>Procedures to Claim Reimbursement for Committee Activities</b> – Jan Erickson Financial Specialist, BHI
4:30	12. <b>Adjourn</b>